

Dear Parents/Guardians

Access to technology is vital in a future-focused learning environment and we have a strong and ongoing commitment to 21<sup>st</sup> century teaching and learning excellence.

It is for this reason that we have implemented a Bring Your Own Device (BYOD) program for students. The BYOD initiative encourages students to bring their own device to school each day which will ensure that our students are well placed to benefit from an “informative technology rich” learning environment.

### **MINIMUM SPECIFICATIONS**

Only devices meeting the minimum specifications provided bellow will be allowed to connect to the college network.

- **Windows 10**
- **8GB of RAM**
- **Intel i3 or Ryzen 3 CPU**
- **Wireless Networking 802.11ac**
- **6-hour battery life**

The following are highly recommended but not essential

- NVMe solid state hard drive (SSD) & USB C
- Touch screen with stylus
- Robust carry case

*Please Note: though optional NVMe SSD is the most significant and cost effective performance enhancers regardless of make or model.*

### **REQUIRED SOFTWARE TO BE INSTALLED**

- Microsoft Office 365 – this is a free package for students provided by the Department of Education and currently consists of Outlook on the web, email, calendar, contacts and tasks, and downloadable software applications including Word, Excel and PowerPoint.
- Google Chrome
- Adobe Reader

Please note that other free software or apps may be required to be installed at a later date

We have not mandated a brand of device as this is parent/guardian choice however this year, the College has negotiated a special offering direct with HP. This partnership provides excellent value and low total cost of ownership with **3 years Onsite next business day** warranty included.

### **INSURANCE**

Students are responsible for the care of the device while at school.

We suggest parents/guardians check with their insurance company to confirm level of cover as some contents insurance packages automatically includes devices away from home while others require additional cover.

The school also recommends purchasing a protective case for the device.